

SDHHC
Policy Advisory Committee (PAC)
08/08/2019 Meeting Minutes

Members present

Joseph Tielke, Co-Chair
Sherry Scudder, Co-Chair
Montie Barkley
Kim Hansen, Secretary/Treasurer
Kathy Rutten

Members absent

Melanie Bliss
Anita Deranleau
Alexandra Miller
Lisa Schrader
Mark Kiepke

Other attendees (SDHDA)

Davis Schofield
Denise Albertson

Agenda

- PAC meeting minutes review
- CoC funding completion reports and planning
- PAC accommodations for September 10 competition ranking meeting
- SDHMIS Agency Partnership agreement yearly review begins

The Policy and Advisory Committee was not represented by a quorum of members, thus not allowing for official business of SDHHC to be conducted. The meeting minutes from 7/11, 7/23, & 7/30 submitted by Kim Hansen, Secretary/Treasurer were emailed out, but unable to be approved. The PAC will review and submit approval or denial via email.

The next item was the CoC funding completion reports and planning. So far three drafts have been received. SDHDA is having some technical issues with their firewall; solutions are being worked on. Davis will be sending out applications for review as they are received – three PAC members to review each application to split up for comments. Members were asked if they would like to receive all applications and Kim & Sherry expressed a desire to see all. We are looking at 15 applications, plus 1 collaborative, for a total of 16. First drafts are due today and the PAC has one week to provide comments for the final submissions. SDHDA staff has approached their executive director to do an MOU with the Department of Labor.

The PAC next began discussion on PAC accommodations for September 10 competition ranking meeting. There is a block of rooms reserved at the Governor's Inn for \$75 + tax. PAC members

will be presented with a voucher for reimbursement at the next PAC meeting Sept. 11th for reimbursement later. There will also be reimbursement for mileage and some meals.

Next the PAC discussed the beginning of the SDHMIS Agency Partnership yearly agreement. Davis emailed this information out for review. Please email proposed changes and we will vote next month.

The next order of business today was the Region 1 CES Coordinator position to replace Andrea. Josh Harris of Rocky Mountain VOA has expressed interest. Josh has experience working with the HOPWA (Housing Options for People With Aides) Program. He has some knowledge of CES, but has never attended a meeting. He was sent information to review regarding our CES & how it works. It was agreed that a letter would be sent out to all Consortium members in regards to the Region 1 CES Coordinator position to see if we find other interested parties.

PAC agreed to adjourn.

The next PAC meeting is Tuesday, September 10th at the end of the Consortium meeting in Pierre, SD.