

**SDHHC**  
**Policy Advisory Committee (PAC)**  
**07/30/2019 Meeting Minutes**

**Members present**

Joseph Tielke, Co-Chair  
Sherry Scudder, Co-Chair  
Montie Barkley  
Kim Hansen, Secretary/Treasurer  
Melanie Bliss  
Kathy Rutten  
Alexandra Miller

**Members absent**

Anita Deranleau  
Andrea Denke  
Lisa Schrader  
Mark Kiepke

**Other attendees (SDHDA)**

Davis Schofield  
Lorraine Pollack

**Agenda**

The purpose of today's meeting was to review and approve any necessary changes to the Policy and Advisory Committee scoring tool used to rank and rate applications for the 2019 NOFA competition.

Initially only five members were present. There was discussion that the tool may need to be reviewed by PAC members via email, as we did not have a quorum, however, following the discussion two more members joined, which did allow for a quorum.

We reviewed the tool along with proposed changes, which are significant due to receiving only 11 out of 18 points on our 2018 HUD evaluation. Research was done into how other CoC's have adapted their scoring tools and changes were proposed.

The PAC discussed proposed changes and agreed that they were more complete and accurate and encourage participation.

The PAC agreed that the document needs to be cleaned up and resent as a proposed document and will be voted on via email.

The next order of business was discussion on the three pre-applications that have thus far been received. The PAC discussed how changes could affect applicants, the need for participation in CES, and continuing education regarding CES. There was also discussion that

there could be bonus points offered for participation committees and other items associated with our mission, such as agreeing to be access points for CES.

PAC agreed to adjourn.

Members from SDHDA will work on submitting a new clean copy of the scoring tool and it will be sent out to PAC members for review and approval.

The next PAC meeting is Thursday, August 8th, 2019 at 11 am Central time.