

7-23-19 PAC Meeting Minutes – Kim Hanson

Attendance: Sharon Scudder, Joseph Tielke, Andrea Denke, Kim Hansen, Mark Kiepke, Davis Schofield, Lorraine Pollack

PAC Meeting Agenda

- Review of draft of SD Housing for the Homeless Consortium PAC 2019 CoCf Competition Ranking and Rating Process Tool
 - Under 'Eligibility' second bullet point should SDHDA be changed to read SD Homeless for Consortium PAC?
 - Under the third bullet point – is 2012 the correct version? Yes, this is the latest version.
 - Under 'Monitoring Performance of Recipients' the last line seems redundant, it was proposed that it be removed.
 - In that same section there was discussion regarding the project performance evaluation criteria: there was question about whether annual on-site reviews are occurring and whether the language should be removed or changed. Lorraine suggested keeping it, as there is hope this will resume in the future, so moving it down and editing the language was suggested. Under #2 should this statement be edited to adapt it to the HMIS quality report?
 - Under SDHHC Threshold Requirements for CoC (*Renewal) Applications –proposed addition of 'from HUD ranking tool'. Under that same section #8 was recently updated
 - Under 'Priority & Ranking of Applicants' -#10 was an addition. –Question of adding Exhibit A scoring sheet
 - On page 33 of the NOFA 'C' Past Performance needs to be checked to ensure they're meeting requirements.
 - Lorraine asked about the reviewing tool and suggested updates for review.
 - It was noted that Reservations struggle due to not having certain services available. Talked about performance measures and filtering.
 - Sherry suggested that Davis send out changes for review, which would be helpful to new members who have never been through the process –that way they can see the changes and compare the differences.
 - On 7/30 at 11AM CDT we will have another call to review the ranking tool; PAC should be prepared for us to approve the tool during that call.
 - Please contact Davis prior to the call to address any questions and/or concerns.
 - First drafts will be due Aug. 8th new/bonus parties have been notified.
 - Comments from the first draft will be due back 8/14 and the final drafts are due 8/27.

-Davis will highlight suggestions for the ranking tool and get to the PAC for review for our phone meetings 7/30.

-It would be helpful for the new PAC members to review the application to know what is being ranked.

-Lorraine indicated that we need to notify people who need to update their information.

-Once we receive referrals, we need to review and score individually before coming together to compare.

-The Heartland House will not be applying due to combining programs (renewal).

-There are two new agencies that have expressed interest in applying and have had conversations with SDHDA.

-Items that need to be looked at:
Funds expanded/updated data
Dates of grants
Used latest excepted by HUD
Amount of HUD CoC expended
Number of households, etc.

*May need to use old application depending on when HUD produces the new one

-Next meeting Tuesday, 7/30 @11AM CDT via phone.