

SDHHC
Policy Advisory Committee (PAC)
08/13/2020 Meeting Minutes

Members present

Alexandra Miller, Co-Chair
Sherry Scudder
Kim Hansen, Secretary/Treasurer
Joseph Tielke
Kathy Rutten
Anny Libengood
Jamie Kirsch
Montie Barkley

Members absent

Lisa Schrader
Anita Deranleau
Mark Kiepke

Other attendees (SDHDA)

Davis Schofield
Denise Albertson
Lorraine Polak

There was seven PAC members present on today's Skype meeting, so the PAC was met by a quorum.

Agenda:

- PAC Minutes from 7-9-2020 for approval
 - A motion was made to approve last month's PAC meeting minutes and approved by the committee.

- Open PAC member position?
 - Lisa Schrader has not been attending meetings, so Alex Miller reached out to her and she requested to step down from her position on the committee. Anny Libengood offered to reach out to Lisa to see if we could change our meeting time or accommodate her needs so she can remain on the committee. If not, we will request a letter of resignation.

- Draft changes SDHHC Code of Conduct PAC for approval or additional amendments (attached)
 - Anny had some questions about what a potential conflict would be. There was discussion and it was determined that we may need further clarification. Upon further discussion it was decided and voted upon that we will address this at the beginning of each meeting and the Code of Conduct will remain as is.

- SDHMIS Agency Partnership Agreement (attached) yearly review begins
 - These documents will also be reviewed by the HMIS committee.
 - Louise Rothchild was the TA that reviewed these and noted suggestions of changes.
 - These will eventually come back to the PAC.

- HMIS Data Quality Plan (attached) yearly review begins
 - Quality reports are being run each quarter.
 - Jamie discussed feedback she has received from agencies who have expressed that their data may not be the most accurate initially due to the learning process of the system and what data items need to be collected.
 - Denise discussed some of the barriers with data collecting that occur most common to answer some of Anny's questions regarding missing data. It was clarified that in special situations you can add notes to offer further explanation.
 - Per Denise and Davis data quality is the best it has ever been.
 - *Alex suggested that we offer guidance to competition scoring or send something out. Davis will work on getting that out to everyone.
 - Denise discussed some options for sending out informational dashboards that drives the data quality to help us have a firm grasp of what it means and helps with the decision-making process.

- Homeless Prevention build-out in HMS report
 - Davis reports there are a lot of moving parts. There was an email sent out and a lot of great feedback on improvements to the assessment tool, etc. There has been consideration to some other options for tools, but they would need to be adapted for our purposes, as many tools are very specific to certain programming or populations. The Vi-SPDAT's seem broader and are the best options currently.
 - There has not been feedback from HUD on when the CES needs to be modified for prevention.
 - There is a notice out establishing the need for an updated tool.
 - The sooner the data is available the better for future reporting.

- Annual Coordinated Entry System statewide training report
 - Davis only received six evaluations back from the training, so if you have one to turn in, please do so.
 - There was a good turnout upwards of 60-70 people using the remote option.
 - There was a lot of work done on the build out.
 - Recorded sessions will be out and available.
 - There was concern brought up that individuals who are fleeing trafficking are not utilizing CES.

-September 15th is our next scheduled Homeless Consortium meeting and the Helpline will likely be presenting.

-We will discuss the PIT expansion on our next call in September.

-The PAC agreed to adjourn. Our next scheduled PAC call is Thursday, September 10th at 11AM CDT/10AM MDT.