

**SDHHC**  
**Policy Advisory Committee (PAC)**  
**03/24/2020 Meeting Minutes**

**Members present**

Joseph Tielke, Co-Chair  
Sherry Scudder, Co-Chair  
Alexandra Miller  
Jamie Kirsch  
Montie Barkley  
Melanie Bliss  
Mark Kiepke  
Anita Deranleau  
Kathy Rutten

**Members absent**

Kim Hanson  
Lisa Schrader

**Other attendees (SDHDA)**

Davis Schofield  
Denise Albertson  
Lorraine Polak

**Agenda**

- Review PAC meeting minutes 02/13/2020  
The PAC approved the February 2019 meeting minutes. Sherry initiated the motion to accept and Alex provided the second. The motion was passed.
- Draft Changes to SDHHC Emergency Transfer Plan. Kathy reported that the plan looks good. Alex reported that the plan looks good. Alex moved and Anita seconded that the plan be adopted. The PAC voted to accept the changes to the SDHHC Emergency Transfer Plan. The Plan will be placed in queue for yearly review.
- YHDP (Youth Homeless Demonstration Program) The NOFA has not been released and there have been no updates on the HUD Exchange or via the HD list serves. Jamie reported that Rapid City area group is working to organize efforts for YHDP that would involve Rapid City and tribal areas and the group is developing plans for Youth Advisory Board (YAB). Davis provided some basic info on YHDP.
- Point-In-Time Status  
The PIT Count day for SD was Tuesday, 1/28/2020. Lorraine discussed issues with PIT Count completion and progress including plans moving forward on reporting. Davis spoke about processes involved with PIT Count in Rapid City and archiving of specific surveys completed beyond count date. There was also discussion about inadequate housing concerns in Eagle Butte

area. Jamie discussed the need for clarity and the consideration of use of other models for the count. Joseph commented that the PIT Count date is the PIT Count date and unsure what issue has been. Davis reported on efforts to complete the count processes and proper review and labeling of archived surveys completed by Rapid City Police Department after the PIT count date and that count will hopefully be completed and released around the end of April. Davis explained that reporting has been delayed this year as compared to the last as we work through issues of validity, sought HUD guidance, developed plans for moving forward, and now with reviewing and labeling archived surveys. Melanie commented that it is important to have the count and reporting completed in a timely manner. Lorraine reinforced the importance of completing the count process soon. Davis reported his intentions are to devote time to completing the processes in the coming weeks.

- HMIS NOFA progress report was provided by Lorraine, Denise, and Davis. There will be a need for additional review and likely amendments to the CoC Governance Charter and HMIS governance documents including data quality plan in order to comply with HUD requirement as suggested by the Technical Assistance providers. The first round of reporting is due to HUD soon. The data integration plan has shifted focus away from efforts to integrate Dept. of Veteran Affairs data (since HUD also seemed to think this was a good idea nationally) and communications have begun with Sioux Empire Network of Care for data integration involving most likely emergency shelters. Denise provided details on the data quality plan training and testing platform as being developed with HMIS software provider Eccovia solutions.
- COVID-19 discussion. Sherrie reported that it is a good idea that we prepare now and plan. Anita discussed being proactive and that this situation may go on for a long time. Montie inquired about the housing authority in Pennington county and Sherry reported the current work plans at the agency. Anita discussed locating additional funding to house people likely in need to the developing issues with finances and job loss. Alex reported that the HUD exchange has information on preparation. Denise discussed information with recaptured funding from Emergency Solutions Grant (ESG) that will be reallocated. Alex raised the issue of the Homeless Summit and concerns with COVID-19. Lorraine suggested that perhaps September was a better goal date for the summit. Kathy Rutten suggested that we look to see what dates are even available moving forward as September is a very busy month for events and likely filling up fast. Sherry reported that several conferences have been canceled. Anita moved that the PAC cancel the Homeless summit for this year. Sherry seconded the motion to cancel. Montie reported that NAMI may cancel as well. The PAC voted to cancel the Homeless Summit for 2020. The PAC discussed the planned elections in June that occur as part of the Homeless summit and quarterly meeting of SDHHC. Davis will review the CoC Governance Charter and provide a report to the PAC.
- The PAC all agreed and the meeting was adjourned.

\*Next PAC meeting Tuesday, April 9<sup>th</sup> at 11 am Central time/10 am MTN.